

Request for
Distribution of Allocation
7/57
Advice of allocations

Overall 8/57 budget 58

Congressional budget, 2 Feb 58

Operating Budget '57
Prelim. Estimate '58
submitted 6/7/56

Office Estimates 7/5-8
submitted 9/10/56

Operating Budget '58
Preliminary Est. '59

Office Estimates 7/59
(submitted 9/4/57)

S-E-C-R-E-T

OFFICE OF THE DIRECTOR

FUNCTIONAL STATEMENT

The Director of Central Intelligence directs all activities of the Central Intelligence Agency. For the purpose of coordinating the intelligence activities of the several government departments and agencies in the interest of national security, it is the Director's responsibility, under the direction of the National Security Council, to advise the Council in matters concerning such intelligence activities of the government departments and agencies as related to national security; make recommendations for coordination of such intelligence activities of the departments and agencies of the government as relate to the national security; correlate and evaluate intelligence and provide for its appropriate dissemination within the government using, where appropriate, existing agencies and facilities; perform, for the benefit of the existing intelligence agencies, such additional services of common concern as the National Security Council determines can be more efficiently accomplished centrally; to protect intelligence sources and methods from unauthorized disclosure; direct such analysis as may be necessary to determine which functions in the fields of national intelligence are not being presently or adequately performed; act for the National Security Council in coordinating all Federal foreign intelligence activities related to the national security to ensure that the over-all policies and objectives established are properly implemented and executed; and to perform other functions and duties related to intelligence affecting the national security as the National Security Council or the President may from time to time direct. In addition, the Director of Central Intelligence serves as intelligence advisor to the National Security Council, Chairman of the Intelligence Advisory Committee, Chairman of the United States Communications Intelligence Board, and member of the Operations Coordinating Board.

The Deputy Director of Central Intelligence, whose position is established by the National Security Act of 1949, as amended, acts for, and exercises the powers of, the Director during his absence or disability. As the Deputy to the Director, he performs such duties as the Director may direct. He also serves as Chairman of the Watch Committee, a permanent subcommittee of the Intelligence Advisory Committee.

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OFFICE OF THE DIRECTOR

FUNCTIONAL STATEMENT (Cont'd):

Inspector General

The Inspector General is charged with conducting inspections and investigations on behalf of the Director throughout the Agency, both at headquarters and in the field. He shall: survey and evaluate the assignment and performance of the missions and functions prescribed for all components of the Agency and recommend to the Director such improvements as may assist them more fully to perform their appropriate functions; be responsible for investigations of fraud, misuse of funds, conflicts of interest, and other matters involving misfeasance, malfeasance, nonfeasance, or violations of trust; provide a forum where Agency personnel may, on a highly confidential basis, confide grievances or complaints which have not received satisfactory consideration through regular channels of command or through the procedures provided for in CIA Regulation and perform such other functions as may be determined by the Director.

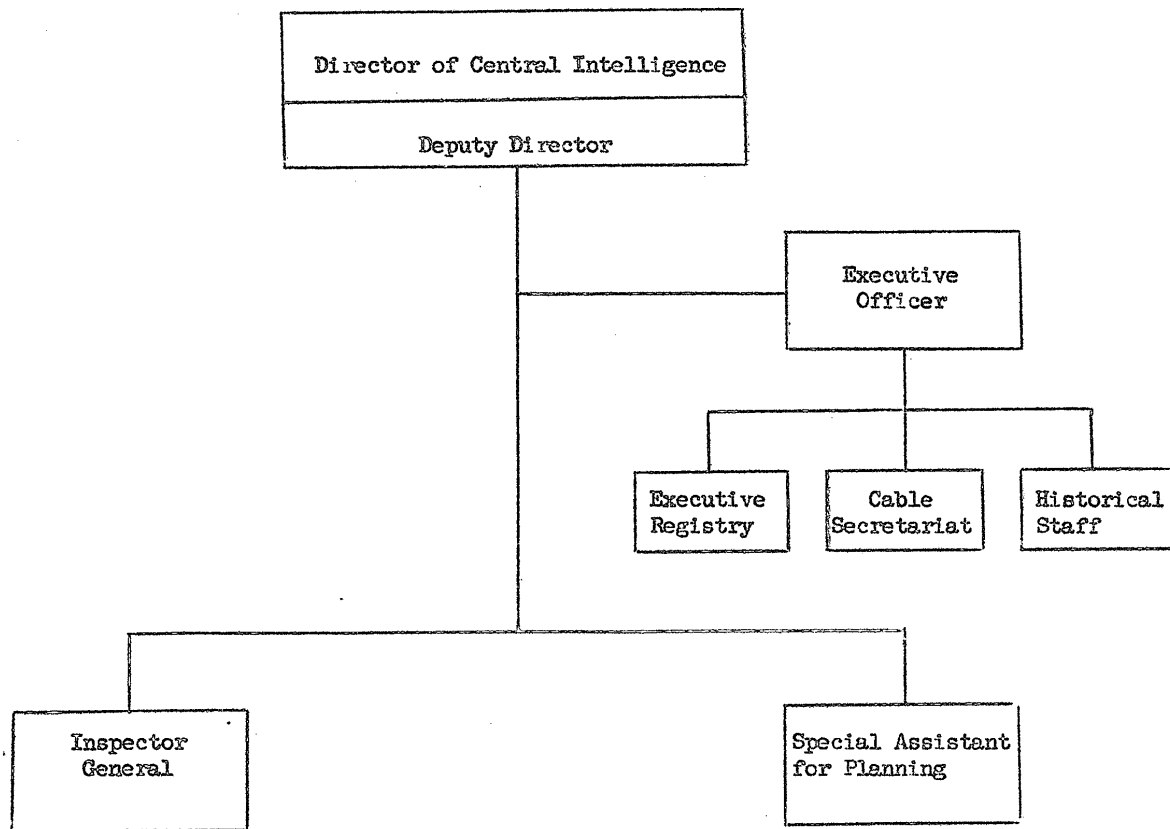
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Special Assistant for Planning

The Special Assistant for Planning is charged with assisting the Director of Central Intelligence in planning Agency activities. He shall: develop and recommend policies and plans for Agency activities, furnish guidance regarding the long-range plans of the Agency, coordinate and review Agency external research projects, and perform other related duties as the Director of Central Intelligence may require.

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OFFICE OF THE DIRECTOR



SECRET

S-E-C-R-E-T

OFFICE OF THE DIRECTOR

FUNCTIONAL STATEMENT (Cont'd):

Executive Officer

The Executive Officer is charged with coordinating all staff actions, directing the activities of the Executive Secretariat and Cable Secretariat, and performing such other duties as may be assigned by the Director and the Deputy Director.

Executive Registry

The Executive Registry renders service to the Director and his assistants in the receipt, control, distribution and disposition of intelligence material and administrative documents flowing through the executive offices.

Cable Secretariat

The Cable Secretary is charged with coordinating policies governing the preparation, release, and distribution of CIA cables and is charged with the review, processing (exclusive of the encrypting, decrypting, and transmitting processes), distribution, and delivery within CIA headquarters of all classified incoming and outgoing CIA cables; ensuring that the originating office has secured the personal approval of the Director on all outgoing cables involving questions of national policy; and for ensuring that all intelligence items contained in cables are transmitted to the Office of the DD/I.

Historical Staff

The Historical Staff has been engaged in writing the history of the Central Intelligence Agency from its inception.

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